



Minutes: May 25 2011, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:02 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe	Jeff Jones, Executive Director	Patrick Vaughan, County Assessor
Dave McGraw	Stephanie Kalasz, City Clerk	
Steve McGeehan	Gary Riedner, City Supervisor	
Sue Scott		
Brandy Sullivan		
Steve Drown		
Absent: Tom Lamar		

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from May 11, 2011 Meeting
 - B. April Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Scott moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No public comment was offered.
3. Announcements (June 15, 2011 Special Budget Meeting) – Jones explained that due to the budget calendar a special meeting will be held on June 15 to discuss the budget. No other meetings will be held in June. McGraw and Drown will not be able to attend but enough members should be able to attend in order to have a quorum. Jones said the budget documents will be emailed to the Board on June 10th. Sullivan said the Silos group is going to have a Theater in the Round in the bottom of one of the silos this summer.
4. Budget Discussion
 - o Legacy Crossing Urban Renewal District to repay Alturas Technology Park District internal loan in the amount of \$35,400.
 - o Alturas Technology Park to pay off Thompson note in the amount of \$113,855

ACTION: Motion to direct staff to move forward with the recommended loan repayments as outlined above and have these two loan repayment actions reflected in the forthcoming budget documents for the June 15, 2011 meeting.

Jones said the Alturas Technology Park District loaned money to Legacy Crossing Urban Renewal District and he recommended that the loan be repaid. Alturas should be closed one year early. Additionally, he would like approval to pay off the Thompson note. McCabe said Mr. Thompson is fine with whatever the Board does and he asked for clarification on when it would be paid. Jones said indicated that it will be included in the budget and will likely be paid early next year.

Scott moved to direct staff to move forward with the recommended loan repayments as outlined above and have these two loan repayment actions reflected in the forthcoming budget documents for the June 15, 2011 meeting. Sullivan seconded the motion. Motion carried unanimously.

5. Legacy Crossing Urban Renewal District - Sack Warehouse

- o Review Letter from the Moscow Historic Preservation Commission – Jeff Jones
- o Structural Engineering Report, Reliant Engineering, pllc – Jeff Jones

Note: The report will not be complete until Tuesday, May 24, 2011 and will be distributed at the meeting.

ACTION: Receive the Structural Engineering Report prepared by Reliant Engineering and direct staff to schedule a joint MURA and Moscow Historical Preservation Commission Meeting to discuss the report findings.

Jones said he received the Structural Engineering Report after 11:00 p.m. last night and he distributed it to the Board. He said there are some flood plain issues and he discussed the structural problems with the building and displayed photos. It will be about \$10,000 to \$15,000 in design costs to reengineer the roof and that does not include construction costs. He said he would like to forward the report to the Historic Preservation Commission. The Board will have to take some type of action because the building is a hazard. He would still like to have a joint meeting with the Historic Preservation Commission. The Board agreed that it would be appropriate to send the report to the Historic Preservation Commission. Jones said he would like to invite the Historic Preservation Commission to the first meeting in July. Scott moved to receive the Structural Engineering Report prepared by Reliant Engineering and direct staff to schedule a joint MURA and Moscow Historical Preservation Commission Meeting to discuss the report findings at the first meeting in July. McGeehan seconded the motion. Motion carried unanimously.

6. Alturas Technology Park Status – Jeff Jones

Jones distributed a land for sale ad to market the Alturas lots. He said the economy is slowly improving and he would like to get three lots sold in the next budget year. It is a good part of town and the price is right.

He said he met with some University of Idaho Landscape Architecture students to discuss a way to tie Hello Walk with the University entrance. He discussed addressing the issue of trees that have raised the sidewalk and the repairs necessary. He said students come up with a lot of ideas that would not normally be considered.

Jones thanked the Board for their service. He said if the warehouse does need to be removed, he would like to keep the blocks to be used within the project. Historically, buildings did not have a lot of insulation in the roof so the heat went up and the snow melted off. The roofs were not made to hold a big snow load which has resulted in damage to the building. There was discussion about using the building as part of the project. Scott said the building was just a warehouse and we need to decide which history we want to preserve. Drown said it could become a pavilion or open air structure that might help the site in terms of purpose. There was discussion about possibilities for the project. Jones said cost will need to be considered and he

listed the things that need to be addressed if the building is kept. Sullivan asked if someone would demolish the building for free if they were able to take the materials. Jones said it is complicated because of liability and other factors and there are limited funds. He explained some of the issues that need to be addressed. There was discussion about the safety zone that is necessary when the demolition is done.

7. Adjournment – The meeting adjourned at 7:42 a.m.