



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:05 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Tim Brown, Councilmember
Steve Drown	Don Palmer, Finance Director	Garrett Thompson
Tom Lamar	Stephanie Kalasz, City Clerk	
Sue Scott		
Dave McGraw		
Steve McGeehan		
Absent: Brandy Sullivan		

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from November 9, 2011 Meeting
 - B. October Financials
 - C. November Payables
 - D. November Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Scott moved and McGraw seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No comment offered.
3. Announcements
 - o Reappointment of Commissioners Brandy Sullivan and Tom Lamar
 - o MURA Presentation to Moscow League of Women Voters, January 18th
 - o State of the City, February 15, 2012
 - o Cancellation of December 28 meeting – Jeff Jones

Jones said the food this morning was from the Mayor to thank the Board for their service. He said he will craft a thank you note. He indicated that Brandy Sullivan and Tom Lamar were reappointed to the URA Board at the last Council meeting. He said he will be giving a presentation to the Moscow League of Women Voters regarding Legacy Crossing on January 18th and the Mayor will be giving the State of the City address on February 15th. Jones discussed cancellation of the December 28th meeting. The Board concurred with the decision.

4. Redevelopment Association of Idaho (RAI) Annual Membership Dues – Jeff Jones

ACTION: Authorize an expenditure of \$500 for membership in the Redevelopment Association of Idaho

Jones gave some background information on the Redevelopment Association of Idaho. He said the new dues structure requires a \$500 membership fee which is the same amount that the URA donated last year. He discussed the benefits of the organization and what they do. McGeehan moved and Scott seconded to authorized expenditure of \$500 for membership. Motion carried unanimously. There was discussion about transparency and education related to urban renewal agencies.

5. Legacy Crossing Urban Renewal District Status – Jeff Jones

- o 6th and Jackson Street, EPA Brownfield Eligibility

Jones discussed the properties being assessed for EPA Brownfield eligibility. He said the URA's property is eligible and there are others as well. He discussed what the grant will cover for the 6th and Jackson Property. He mentioned two other properties that have been deemed eligible as well. He is pleased that this will bring dollars into the community. He discussed other properties being considered. Another community meeting is planned for February. Scott asked about the time left on the grant and Jones indicated that there is two years left. He explained the conditions for being grant eligible and some options he has been considering. There was discussion about the requirement to check for endangered species and what is involved with that process.

6. Alturas Technology Park Status – Jeff Jones

- o Biketronics, Inc. Deposit Reimbursement

ACTION: Authorize the Executive Director and Treasurer to cancel the Exclusive Negotiation Agreement between the MURA and Biketronics, Inc. and to return Biketronics' \$2,000.00 deposit.

Jones gave historical information on the exclusive negotiation agreement with Biketronics. He said Biketronics has purchased the old Now and Then building. He explained that the auditors were concerned about the deposit being kept so it would be better to give it back. The monthly ad will be changed to reflect the change. The agreement is null and void anyway due to the timeframe included in it. Scott moved and Drown seconded to authorize the Executive Director and Treasurer to cancel the Exclusive Negotiation Agreement between the MURA and Biketronics, Inc. and to return Biketronics' \$2,000.00 deposit. Motion carried unanimously.

Jones said staff is in the middle of the audit and a memorandum will need to be done. There have not been any surprises. There was discussion about capitalization of the demolition of the building on the 6th and Jackson property.

Lamar discussed a place where a company is tearing down buildings so they will not have to pay taxes on them. There was a lot of money spent on infrastructure to attract this company and now they are leaving and sending jobs elsewhere.

Adjournment – The meeting adjourned at 7:45 a.m.