



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:02 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Patrick Vaughan, County Assessor
Steve McGeehan	Don Palmer, Finance Director	Tim Brown, Councilmember
Steve Drown	Gary Riedner, City Supervisor	
Brandy Sullivan	Stephanie Kalasz, City Clerk	
Sue Scott		

Absent: Tom Lamar , Dave McGraw

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from July 25, 2012 Meeting
 - B. July Payables

ACTION: Approve the consent agenda or take such action deemed appropriate.

McGeehan moved and Scott seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No comment was offered.
3. Announcements
 - o General Membership Meeting, Redevelopment Association of Idaho (RAI), August 16, 2012, 9:00am-11:00am, City Hall Council Chambers, Moscow, ID

Jones said Frontier has provided an access number for members who are unable to attend the Redevelopment Association meeting so it will be held in City Hall and following will be a tour of Alturas.

4. Legacy Crossing Urban Renewal District Survey Services RFP – Jeff Jones

ACTION: Approve selection of Rim Rock Consulting, Inc. for On-Call General Land Surveying Services and authorize the Executive Director to execute a “not-to-exceed” contract between the MURA and Rim Rock Consulting, Inc. in the amount of \$12,000 for on-call general surveying services that are to be completed on a Task Order basis or take such other action deemed appropriate.

Jones said staff advertised an RFP for survey services. He said he met with McGraw and McCabe to go through the proposals. Rim Rock Consulting rated slightly higher. He explained what staff is requesting. Scott moved to approve selection of Rim Rock Consulting, Inc. for On-Call General Land Surveying Services and authorize the Executive Director to execute a "not-to-exceed" contract between the MURA and Rim Rock Consulting, Inc. in the amount of \$12,000 for on-call general surveying services that are to be completed on a Task Order basis. McGeehan seconded the motion. Scott asked if the Agency will be able to pay for this contract. Jones said if money is cut from the budget, it will not be from this area. There was discussion about the details of the contract and the sites where it might be used. Brown asked how many sites could be surveyed. Jones said it depends on what type of survey will be done and he gave some examples. He discussed the process that was used. There was discussion about who would be responsible to pay for a survey. Jones explained what information the Agency will get from the survey on its property. Motion carried unanimously.

This portion of the meeting concluded at 7:15 a.m. The Agency members left for the tours.

5. Alturas Technology Park Industry Tours

7:15 a.m.:	Board will travel to Alturas Technology Park
7:30 a.m.-8:00 a.m.:	BioTracking LLC
Address:	1150 Alturas Drive, Suite 105, Moscow, ID 83843 :
8:00 a.m.- 9:30 a.m.	Alturas Analytics, Inc.
Address:	1324 Alturas Drive, Moscow, ID 83843

Adjournment: The meeting was adjourned at 9:13 a.m.