



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:00 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Tim Brown, Councilmember
Steve McGeehan	Don Palmer, Finance Director	Garrett Thompson
Tom Lamar	Gary J. Riedner, City Supervisor	2 Univ. of Idaho Bioregional Planning
Brandy Sullivan	Stephanie Kalasz, City Clerk	Students
Sue Scott		
Dave McGraw		
Steve Drown (7:05)		

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from September 26, 2012 Meeting
 - B. September Payables
 - C. September Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

McCabe asked for item C to be removed from the consent agenda. Scott moved and McGeehan seconded approval of the consent agenda minus item C. Motion carried unanimously. McCabe said he has a question on the balance sheet because it still shows a balance on the Thompson note which has been paid. Palmer said it has been paid but it is a part of the final accruals that are added in October. It will be reflected as a zero balance in the next financial statement. Scott asked if a note could be made and Palmer said it will be reflected in the minutes. Palmer said he can do an updated report as he does with the City report. Scott moved to accept item C. McGeehan seconded the motion. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – Brown reminded everyone that the major fundraiser for the Moscow Bears is this weekend. He said high school athletics are part of the economic development in the community and he encouraged people to give their support.
3. Announcements
 - o Main Street Workshop, Thursday, October 25, 2012, 10:00am-12:00noon, Lewiston, Idaho
 - o Moscow Farmers Market Strategic Plan (Public Meeting), Monday, Oct., 29, 6 p.m. in City Hall Council Chambers, Moscow, Idaho
 - o Palouse-Clearwater Food Innovation Summit, Monday, November 5, 2012, 11:30am to 1:00pm, Moscow, Idaho

- Funding Economic Development & Revitalization, Tuesday, November 6, 10:30 am - 12:30 pm, Coeur d'Alene, Idaho
- "Emerging Trends in Real Estate 2013" presented by the Urban Land Institute, Tuesday, November 6, 2012, 8:00 am - 11:00 am., Coeur d'Alene, ID
- Greater Moscow Area Coalition Brownfield Community Meeting, Wednesday, November 7, 2012, 5:00pm-7:00pm, 1912 Center, Moscow, Idaho
- Inland Northwest Partners, "Fostering Entrepreneurial Communities, Wednesday, November 14, Hayden Lake Country Club, Hayden Lake, ID

Jones went through the list of upcoming events and discussed what will be happening at each.

4. MURA November Meetings Schedule – Jeff Jones

Jones said Chairman McCabe will be gone on November 14th so he would like to cancel that meeting and just have the regular meeting on the 28th. The Board agreed to the change.

5. RAI & Legislative Issues – Jeff Jones

Jones said there was an article in the newspaper this morning regarding the loss of tax revenue if the Legislature eliminates personal property tax. He said the Redevelopment Association of Idaho (RAI) met and discussed the issue and they plan on developing a list to line out the type of debt, potential loss of tax to the district and the percentage of the budget that it is. Last year, they put together a book with the benefits of urban renewal district but it was too much information for some. They are doing something smaller this year. He displayed an example of a one page flyer to show some of the benefits of an urban renewal district. This will be something easy for people to take to meetings. The RAI works with a group of attorneys who review legislation. This year it appears that the membership service obligation will need to be increased from \$500 to \$750 per agency to help pay for those services.

6. Legacy Crossing Update – Jeff Jones

Jones said Rim Rock has signed the contract and have begun the ALTA survey on the 6th and Jackson Street property. He discussed the data that will be provided through this survey. The EPA Brownfield Grant provided testing of the property and some contaminants were found. Staff is now applying for a clean-up grant to address the issues found. There is a match required but it can be a soft match for services provided by staff. There is a possibility of applying for a hardship waiver which would reduce or eliminate the match. He discussed other sites in Legacy Crossing and how contaminated properties will be dealt with.

7. Alturas Update – Jeff Jones

Jones said Alturas is the district that will be affected most by the loss of personal property tax. It would be a loss of \$75,000. He said the Alturas sign is visible now which is nice. He indicated that the City has a new webpage and the sign looked nice in the photo that was taken to put on the site. McCabe asked if there has been any interest in the lots. Jones said no but one business will likely move to the Legacy Crossing District which will leave an open building. In this climate, people are more likely to want an existing building so it might work out well for the URA. Lamar discussed part of the path in the area that is dangerous and should be addressed.

It was moved by Scott and seconded by McGraw to amend the minutes previously passed to indicate that McGraw was in attendance. Motion carried unanimously.

Adjournment: The meeting adjourned at 7:30 a.m.