



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Tim Brown, Councilmember
Sue Scott	Don Palmer, Finance Director	Patrick Vaughan, Latah County Assessor
Tom Lamar	Stephanie Kalasz, City Clerk	
Brandy Sullivan		

Absent: Steve Drown, Steve McGeehan, Dave McGraw

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from November 28, 2012 Meeting
 - B. November Payables
 - C. November Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Sullivan moved and Lamar seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – None offered.
3. Announcements
 - o Intermodal Transit Center /College Street, Grand Opening, December 14, 2012 at 2:30 p.m.
 - o Farmers Market Strategic Plan Update, January 10, 2013 & February 07, 2013, City Council Chambers
 - o CEDA's 2012 Annual Meeting, Thursday, February 21, 2013 at the Red Lion Hotel in Lewiston

McCabe said the Mayor provided the refreshments and he read the holiday card from her. Jones discussed the activities listed above.

4. Legacy Crossing Update – Jeff Jones
 - o Expenditure Authorization – College Street Pedestrian Bridge
In FY2012, the Moscow Urban Renewal Agency contributed \$5,000 towards the reconstruction of College Street. For FY2013, the City of Moscow would like the Agency to allocate an additional \$2,000 towards the construction /placement of the new College Street pedestrian Bridge.

Staff Recommendation: Staff recommends that the Board of Commissioners for the Moscow Urban Renewal Agency Staff provide an additional \$2,000.00 of support to the City of Moscow for the construction /placement of the new College Street pedestrian bridge.

ACTION: Motion to designate the College Street pedestrian bridge as a budgeted MURA project and allocate \$2,000.00 in funding to the City of Moscow or take such other action deemed appropriate.

Jones discussed the College Street project and why it is over budget. He said the ALTA survey was \$2000 less than anticipated so the URA could come up with that amount. Lamar moved and Scott seconded approval to designate \$2000 toward the College Street pedestrian bridge. Scott expressed concern because there is only about \$8,500 cash and \$2000 is almost 25% of that amount. Jones said money is set aside for improvements. Brown asked if any other entities have been approached to contribute. Jones said this is just a portion of the off-set not the entire off-set for the project. Brown suggested that the University of Idaho could contribute. Jones said the remainder of the funding necessary will have to come from the City. Palmer said \$2000 was requested from the URA and \$5000 from the City. The project was started because there was funding left from the Intermodal Transit Center Project. The University of Idaho has already said they cannot provide the funding. Motion carried unanimously.

- EPA Cleanup Grant – Jeff Jones

Jones explained that the property at 6th and Jackson needs some clean-up so the URA has applied for a grant to have that work done. He thanked the City's Grant Manager, Alisa Stone, for her help with the document as well as Rachel Fabiano for looking over the document. Staff will not know if the grant is received until May.

- 6th and Jackson Street, ALTA Survey

Jones distributed a preliminary ALTA Survey from Rim Rock Consulting. He discussed the information that will be available once the survey is finalized. He said once it is completed, it can be provided to a landscape architecture class at the University of Idaho to develop design concepts for the Hello Walk extension. There was discussion about future use of the land, possible redesign of 6th Street and ensuring that the map does not imply that the design has been approved by the URA. There was general discussion as well as discussion about changing the site of the easement.

5. Alturas Update – Jeff Jones

Jones said things seem to be going well at Alturas. The Lieutenant Governor was given a tour of Alturas. He would like to set something like that up to be done every quarter. Lamar asked why it should be the Lieutenant Governor. Jones said the Lt. Governor came up as part of the legislative tour and has been very involved in economic development. He explained how the meeting came about. It is a good opportunity to talk to about Idaho businesses and discuss challenges they have. McCabe said it is important when a tour is given to a business like Crites that the officials are aware that the URA still wants to do business with Crites. Jones said the research part of that business will be moving to Quincy, Washington. They now have a Conditional Use Permit so they should be able to operate their Moscow facility without limitation. When the issue of rezoning came up for that piece of property, Jones said he testified that the URA was neutral and it was not URA action that resulted in the rezoning.

Jones said he submitted a packet to a group out of Chicago but other than that there has not been any new interest in the Alturas lots. There were some questions regarding electrical infrastructure limitations in Alturas. Jones said he was unaware of any infrastructure challenges in Alturas—but that there might be some future challenges developing the SE industrial park property.

McCabe thanked everyone for their help with the URA and they thanked him for his leadership.

Adjournment – The meeting concluded at 7:43 a.m.