



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Tim Brown, Councilmember
Sue Scott	Don Palmer, Finance Director	Ryan Armbruster, URA Attorney
Tom Lamar	Gary J. Riedner, City Supervisor	(via telephone)
Steve Drown	Stephanie Kalasz, City Clerk	
Dave McGraw		

Absent: Brandy Sullivan, Steve McGeehan

1. Motion to adjourn to Executive Session – Pursuant to Idaho Code 67-2345(1)(f). The meeting will reconvene after this session.

Lamar moved and Scott seconded to adjourn to executive session. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried. Executive session began at 7:04 a.m. Present at the executive session: McCabe, Scott, Drown, McGraw, Lamar, Jones, Riedner, Palmer, Kalasz and Ryan Armbruster (via telephone).

The executive session concluded at 8:04 a.m.

2. Reconvene Meeting – John McCabe

McCabe reconvened the meeting at 8:07 a.m.

3. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from December 12, 2012 Meeting
 - B. December Payables
 - C. December Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Lamar moved and Drown seconded approval of the consent agenda. Motion carried unanimously.

4. Public Comment for items *not on agenda*: 3 minute limit
No public comments were offered.
5. Announcements

- ITD Public Hearing, U.S. 95 Thorncreek Road to Moscow Project, January 23, 2013, Best Western Plus University Inn, Moscow, ID
- Palouse-Clearwater Food Summit 2.0, January 28, 2013, 1912 Center
- City Officials Day at the Capital (AIC), January 31, 2013, Boise Centre on the Grove, Boise, ID
- Farmers Market Strategic Plan Update, February 07, 2013, City Council Chambers
- CEDA's 2012 Annual Meeting, Thursday, February 21, 2013 at the Red Lion Hotel, Lewiston, ID

Jones discussed the events listed above. He said staff was working on the annual audit. It is proposed to bring it to the Board at the second meeting in February (27th). Palmer explained the process. Jones said the audit and annual report must be completed by the end of March.

6. Economic Indicators (national, regional, local) – Jeff Jones

Jones displayed the US Business Cycle Map and said there are no longer any states in recession. He said all of the metropolitan areas in Idaho are in recovery. Unemployment in Latah County has slowly been creeping downward. Housing starts in Moscow have been increasing. Jones discussed the Gross Regional Product of Latah and Whitman Counties and said Whitman is much higher. Things across the country are generally more positive.

7. Legacy Crossing Update – Jeff Jones

- 6th and Jackson Street, ALTA Survey
- Hello Walk Extension

Jones displayed the ALTA Survey and read the language related to a proposed reconfiguration of 6th and Jackson. He said the URA should work with the Public Works Department to finalize a developed scheme for the reconfiguration so it will be in place if grant funding is requested to make the improvements. He said there is a possibility of trading the City the right-of-way for something else of value. He would like to start the process with the Public Works Department with the approval of the Board.

Lamar said the timing is good because the City is already looking at the 6th Street corridor. He wants to make it easier for pedestrian crossing. Scott said site lines need to be considered including setbacks. Brown said there is planning going on to help pedestrians crossing 6th Street. Jones said there was a last minute attempt to add this intersection to other improvements being done but it would have been with an undesirable design so it was pulled from the project. There was further discussion about the project and different alternatives. Jones said he would like to get started on this as well as getting some design concepts from a University of Idaho landscape architecture class for Hello Walk. Lamar said he would like the focus of the design to be for the pedestrians not for cars. Jones said there are two purposes because there have been numerous accidents at this intersection. The Board agreed to have Jones move forward.

8. Alturas Update – Jeff Jones

Jones said there has been no change to Alturas. He sent a package to a company but they declined the location. More people seem to be looking now. EMSI will be relocating from Alturas to the Daily News Building. The building is in Legacy Crossing which is good and additional money will be invested for improvements. The good news is that there will now be an available building in the Alturas Technology Park.

Adjournment – The meeting adjourned at 8:34 a.m.