



Minutes: May 14, 2014, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:02 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	
John Weber	Don Palmer, Treasurer	
Dave McGraw	Stephanie Kalasz, City Clerk	
Brandy Sullivan		
Steve McGeehan		

Absent: Art Bettge, Steve Drown

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from April 23, 2014
 - B. April 2014 Payables

ACTION: Approve the consent agenda or take such other action deemed appropriate.

McGraw moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No public comment was offered.
3. Announcements
 - o Palouse Knowledge Corridor (PKC) “Be the Entrepreneur,” Saturday - Wednesday, June, 21-25, 2014 <http://pkcecamp.com/>
 - o [Inland Northwest Partners](#), “Education & Health Care: The Power of Partnerships,” Wednesday, June 4, 2014, Banyan’s On the Ridge - Palouse Ridge Golf Course @8:30 a.m., 1260 NE Palouse Ridge Dr., Pullman, WA 99164

Jones went through the announcements and said he had an additional announcement that he will be leaving the City of Moscow. He has accepted a position in Utah. The Board thanked Jones for his work and said he was a true asset to Moscow and the region. There was some discussion.

4. General Agency Updates– Jeff Jones
 - o Standing Committees – Jeff Jones
 - ✓ Draft Committee Schedules

Jones said he put together a schedule of meetings which he displayed. He said the committees will meet at noon.

5. Economic Indicators (national, regional, local) – Jeff Jones

Jones discussed what is involved when calculating economic indicators. He displayed maps to show the progression of states moving from recession to recovering or growing over the last several years. He went through unemployment rate statistics for cities in the area as well as Latah County which is currently 6%. He explained what is involved with figuring out the economic health of an area. He listed various cities' MSA rankings and MCRSAs rankings and discussed employment growth in the area for 2012-2013. He showed a graph predicting future trends. There was discussion.

6. Legacy Crossing Update – Jeff Jones

- EPA Assessment /Cleanup Grant Work Plan – 6th and Jackson
 - ✓ Draft Voluntary Cleanup Program (VCP) Application

ACTION: Authorize the Chairman to execute the Voluntary Remediation Agreement between the Agency and IDEQ, and direct Staff to prepare a check in the amount of \$2,500 as required by the Agreement.

Jones said there is an agreement for the Board's consideration to enter into the Voluntary Cleanup Program. It will require a \$2,500 check. The Agency's attorney has reviewed the contract. He discussed the benefits of the program and financing. Weber moved and Sullivan seconded to authorize the Chairman to execute the Voluntary Remediation Agreement between the Agency and IDEQ, and direct Staff to prepare a check in the amount of \$2,500 as required by the Agreement. McGraw asked what the \$2,500 buys. Jones said it is to have IDEQ review the older studies that were done, what has been done to date and determine what else needs to be included. IDEQ thinks there are some data gaps. This will help the Agency get through the process as quick as possible and then staff can determine what else needs to be added to the work plan. He said it will be necessary to market the property and there may be additional costs with the development of the work plan. There was some discussion about IDEQ, how much the total cost of this part of the process will be and what affect it might have on a future owner. Motion carried unanimously.

- Market Absorption RFP

Jones said he is in the process of preparing the market absorption RFP. The entire market will be examined as well as the specific area we are interested in.

There was some discussion about the Anderson project.

7. Alturas Update – Jeff Jones

- Palouse Commercial Activity Report
 - ✓ [Video Tour](#)

Jones played the video tour prepared by Palouse Commercial Real Estate. He said there is a site visit planned for the next few weeks. He has received several calls on the 6th and Jackson property in Legacy Crossing. Jones will get a link for the Alturas video put on the URA's website. There was some discussion.

8. Adjourn

The meeting concluded at 8:01 a.m.