



Minutes: Thursday July 21, 2016, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McGeehan called the meeting to order at 7:01 a.m.

Commissioners Present	Commissioners Absent	Also in Attendance
Steve McGeehan, Chair	Brandy Sullivan	Bill Belknap, MURA Executive Director
Art Bettge	John Weber	Gary Riedner, MURA Interim Treasurer
Steve Drown		Anne Peterson, MURA Clerk
Dave McGraw		
Ron Smith		

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

A. Minutes from June 16th, 2016

B. June 2016 Payables

C. June 2016 Financials

ACTION: *Approve the consent agenda or take such other action deemed appropriate.*

Bettge moved approval of the consent agenda, seconded by Smith. Motion passed unanimously.

2. Public Comment for items *not on agenda*: Three minute limit

No comments.

3. Announcements

None.

4. FY2017 Draft Budget Review – Bill Belknap

Staff has prepared the draft proposed FY2017 MURA budget for consideration by the Board. The draft budget is scheduled to be reviewed by Finance Committee on July 19th and their recommendations will be presented to the Board at the July 21st meeting.

ACTION: *Consider draft FY2017 MURA Budget and if the draft budget is acceptable, direct staff to present the proposed budget at the public hearing scheduled for August 4th, 2016.*

Belknap provided a brief review of the Agency history, purpose, membership, district financing, and status of current districts. The MURA Finance Committee reviewed the budget and had no recommended changes. Highlighting budget details, Belknap reported the only Agency debt at this time is the bond payment for the 6th & Jackson property, which will be eliminated upon sale of the property to the Sangria Group when the remediation project is complete within the next 3-6 months. FY17 budget revenue conservatively estimated at \$182,500 from property taxes and \$500,000 for the Sangria property. On the expense side, the three primary funds are General Agency, District expenses and Debt Service.

McGraw asked if funds were available to initiate development of the South Industrial District. Belknap said the Council has budgeted \$45,000 and Belknap said he thought a lot of the initial work could be done in-house at a lower cost. Mayor Lambert was present in the audience and said the City was very supportive of establishing that

new district. Belknap added his expectation was that discussion and timing of this potential district will come out of the strategic planning process. Bettge moved to direct staff to proceed with noticing the public hearing on August 4. Smith seconded the motion which passed unanimously.

5. Agency Website Development Request for Qualifications Update – Bill Belknap

At the Board's May 19th meeting, the Board directed staff to proceed with the advertisement of a request for qualifications for website development services for the update to the Agency's website. Three responses were received from Wovax, First Step Internet, and Inland Cellular. The statements of qualifications will be reviewed by the review committee in the next two weeks and the committee's recommendation will be presented to the Board at the August 4th meeting.

ACTION: Receive the report.

Belknap quickly reviewed the process to date that resulted in three RFQ submissions. Drown, Bettge and McGeehan will serve as the review committee.

6. General Agency Updates – Bill Belknap

- Legacy Crossing District
 - Due to vacation schedules the meeting with DEQ has not yet occurred. TerraGraphics is prepared to test the land application soils to confirm the nitrates have dissipated from the soils hauled from the 6th & Jackson site to active farmland.
 - Gem Valley Appraisal has provided a preliminary fair use appraisal of the 6th & Jackson property.
 - Identity on Main project has been approved by Planning & Zoning; developers are proceeding with remediation and demolition of current structures on the site.
- Alturas District
 - GeneShifters hopes to decide on their permanent location by the end of the month. They are considering a couple locations in addition to the temporary location they current hold at Alturas.
- General Agency Business
 - Belknap said he is studying responses to the strategic planning questionnaire and will have it ready to report at the next Agency meeting. He is also coordinating with the City on a joint meeting with the Council at the Agency's August 18 meeting to review survey data and also review the City's goals to see where the two organizations can assist each other. Agency members were requested to plan on two hours for that meeting.

McGeehan declared the meeting adjourned at 7:52 am.

for 
Steve McGeehan, Agency Chair

8-4-16
Date