



Agenda: Thursday, May 19, 2016, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from April 21, 2016
 - B. April 2016 Payables
 - C. April 2016 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit
3. **Announcements**
4. **Palouse Commercial Alturas Marketing Report – Justin Rasmussen**
Justin Rasmussen of Palouse Commercial will provide a report on their current marketing program and efforts pertaining to the Agency's Alturas Technology Park lots.

ACTION: Accept report and provide direction as deemed appropriate.

5. **Report on 6th and Jackson Property – Bill Belknap**
Staff will provide an update on the status of the 6th and Jackson property remediation and redevelopment process.

ACTION: Accept report and provide direction as deemed appropriate.

6. **Request for Financial Assistance for Styner/White Avenue State Highway 8 Underpass Project – Bill Belknap**

The City of Moscow has been exploring the construction of a pedestrian/bicycle underpass under Highway 8 at the Styner/White/Highway intersection. The project proposes to use the existing Paradise Creek bridge structure to construct a bicycle and pedestrian path connecting the Paradise Path on the south side of State Highway 8 to the Latah County Fairgrounds to enhance access and improve safety to surrounding paths in the area. The City is pursuing grant funding for the project from the Transportation Alternatives Program (TAP) which is designed to provide funding for a variety of alternative transportation projects and to advance the Idaho Transportation Department's (ITD) strategic goals of mobility, safety and economic opportunity. Funding of up to \$500,000 is available for

infrastructure projects. The project is estimated at \$539,000. The grant-required cash match is 7.34% which would be \$39,590. It is anticipated that project design would occur in 2017 with construction to be completed in 2018 with match obligations occurring in FY2018. The underpass is located within the Legacy Crossing District boundary, and the City has requested the Agency's assistance in the project match in the amount of \$10,000. The Legacy Crossing Urban Renewal Plan includes several references to anticipated pedestrian pathway construction and improvements and increased pedestrian connectivity within the District and to areas outside the District, therefore the Agency's participation would appear to be appropriate and supported by the Plan.

ACTION: Consider the request for project financial assistance and provide direction as deemed appropriate.

7. Downtown Restroom Project Update Report – Bill Belknap

The City of Moscow has been working toward development of a downtown public restroom to support the variety of activities that occur in the area from parades to Farmers Market and other events. The bathroom is proposed to be located in the northeast corner of the South Jackson Street parking lot and would be wood frame construction with a weathered brick veneer. The City budgeted \$170,000 for the project based upon the architect's cost estimates. The City opened bids on the project on March 15th and the lowest bid received was \$191,600. The City Council rejected the bids due to the high bid amounts. Staff will provide an update on the status of the project for the Board's consideration.

ACTION: Receive report and provide direction as deemed appropriate.

8. Review of Draft Agency Website Update Request for Qualifications – Bill Belknap

As discussed at the Agency's February 18th meeting, Staff has prepared a draft Request for Qualifications (RFQ) for the redesign of the Agency's website. Staff is seeking Board approval to distribute the RFQ to begin the selection process.

ACTION: Approve the Website Development Services RFQ; or provide direction as deemed appropriate.

9. General Agency Updates – Bill Belknap

- Legacy Crossing District
- Alturas District
- Strategic Plan

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.