



Agenda: Thursday, April 6, 2017, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from March 2, 2017
 - B. February 2017 Payables
 - C. February 2017 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Announcements**

4. **Agency FY2016 Audit Presentation – Gary Riedner**

The draft 2016 MURA audit is attached and will be presented by MURA Acting Treasurer Gary Riedner and the auditors, Presnell Gage PLLC.

ACTION: Receive report and accept the 2016 MURA audit; or take such other action deemed appropriate.

5. **FY2018 MURA Budget Hearing Date Determination – Bill Belknap**

In accordance with state law, the Agency must notify the County Clerk's office of the date of the Agency's public hearing upon the Agency's FY2018 budget by no later than April 30th. Staff is proposing that the Agency set the hearing date for Thursday, August 3rd, 2017, which will allow adequate time for the budget development and review process. Staff is seeking Board approval to set the hearing for 7:00 AM on Thursday, August 3, 2017.

ACTION: Set the FY2018 Budget hearing for August 3rd, 2017; or take such other action deemed appropriate.

6. **Sixth and Jackson Environmental Remediation Report – Bill Belknap**

The Agency has been pursuing environmental remediation of the 6th and Jackson Property through the Idaho Department of Environmental Quality's (IDEQ) Voluntary Cleanup Program (VCP) over the last 18 month. Staff will provide an update on the remediation closeout process.

ACTION: Receive report and provide staff with direction as deemed appropriate.

7. **State Highway 8 Pullman Road Sidewalk Participation Request – Bill Belknap**

The Idaho Department of Transportation (ITD) is currently planning a large paving project that will be completed during the upcoming summer season which will include the grinding and repaving of all State Highway asphalt

roadways within the City. ITD staff has made an inquiry regarding a possible partnership to replace curbing and sidewalk along the frontage of the current Quad Cities Nissan auto dealership located on Third Street/Pullman Highway. The subject property frontage contains several abandoned driveway approaches that have been paved in and currently are substandard and non-ADA compliant. ITD is proposing to fund new curbing installation if the City of Moscow and MURA would fund the sidewalk installation. The estimated cost of the sidewalk installation is \$12,000 which is being proposed to be split equally between the City and MURA. The proposed improvements are eligible activities and would improve the pedestrian facilities in the subject area.

ACTION: Approve the proposed project assistance in the amount not to exceed \$6,500; or take such other action deemed appropriate.

8. Discussion Regarding Potential New South Moscow Urban Renewal District – Bill Belknap

During the recent strategic planning process, one action/strategy that was identified by the City of Moscow was the potential creation of an urban renewal district in south Moscow to support new industrial and commercial development in Moscow. Staff desires to continue the discussion of the potential new district with the Board to receive direction and guidance.

ACTION: Receive presentation and provide staff with direction.

9. Alturas Technology Park Real Estate Professional Services Agreement Request for Qualifications – Bill Belknap

Palouse Commercial Real Estate was the successful proposer to an RFP issued by the MURA for Commercial Real Estate Services issued in 2013. Palouse Commercial Real Estate has been providing listing services for the MURA's lots in Alturas Technology Park since that time, pursuant to an Agreement for Commercial Real Estate Services. That Agreement has expired and staff is recommending that the MURA reissue the RFP to solicit proposals for commercial real estate services. Staff is also proposing to restructure the ultimate services agreement to provide for base services and marketing services what would be scoped and provided via a task order basis due to the unique situation of the Alturas lots and associated use restrictions as specified in the private covenants and restrictions. Staff will present the draft RFP for the Board's review and approval.

ACTION: Review and approve the draft Request for Proposals for Commercial Real Estate Services; or take other action as deemed appropriate.

10. General Agency Updates – Bill Belknap

- Legacy Crossing District
- Alturas District
- General Agency Business

11. Executive Session: Pursuant to Idaho Code Section §76-206.1(f)

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.