



Agenda: Thursday, June 15, 2017, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from June 1, 2017
 - B. May 2017 Payables
 - C. May 2017 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Announcements**

4. **Review of 6th and Jackson Turn Lane Project Bid Results– Bill Belnap**

At the board's meeting on December 15, 2016, the Board approved the dedication of public right of way and a Memorandum of Understanding (MOU) related to the Sixth and Jackson turn lane improvement project. The project was advertised for bid with bid opening on May 2nd of this year. A single bid was received from M.L. Albright and Sons that exceeded the project estimated cost by approximately \$60,000. The City rejected the bid received from M.L. Albright and rebid the project which was opened on June 6th. Staff will provide an update on the process and potential considerations as it relates to the development of the 6th and Jackson property.

ACTION: Receive report and provide staff with direction as deemed appropriate

5. **State Highway 8 Pullman Road Sidewalk Participation Request Amendment– Bill Belnap**

The Idaho Department of Transportation (ITD) is currently planning a large paving project that will be completed during the upcoming summer season which will include the grinding and repaving of all State Highway asphalt roadways within the City. ITD staff had made an inquiry regarding a possible partnership to replace curbing and sidewalk along the frontage of the current Quad Cities Nissan auto dealership located on Third Street/Pullman Highway. The subject property frontage contains several abandoned driveway approaches that have been paved in and currently are substandard and non-ADA compliant. ITD proposed to fund new curbing installation if the City of Moscow and MURA would fund the sidewalk installation. The estimated cost of the sidewalk installation was \$12,000 which was proposed to be split equally between the City and MURA. On April 6th and Board approved a contribution to the project not to exceed \$6,500. ITD opened bids on the project on May 24th and the proposed sidewalk work cost was bid at \$19,702. The City has requested that the Board consider increasing the project contribution \$3,351 to a total of \$9,851 to allow the sidewalk work to proceed with ITD's project.

ACTION: Approve the additional \$3,351 in project assistance for a total not to exceed \$9,851.00; or take such other action deemed appropriate.

6. Salvation Army Driveway and ADA Parking Space Alteration Costs – Bill Belnap

On October 6th, 2016 the Board approved an Owner Participation Agreement with Larry Swanger to reimburse the cost of sidewalk and streetscape reconstruction along Jackson and Third Streets to extend the sidewalk improvements that were completed in front of the EMSI property north to Third Street. The design that was prepared for that project by Hodge and Associates did not adequately consider the impact of the elevation of the driveway approach and the transition into the Salvation Army parking lot. During construction this issue was identified, and without taking any corrective action it would have rendered Salvation Army's ADA parking space non-compliant with ADA requirements pertaining to surface grades. City Public Works staff identified a resolution which involved relocation of the ADA stall within Salvation Army's parking lot, installation of a pedestrian ramp at the building entrance and additional concrete work to make the transition from the driveway into the parking lot, and after consultation between City and Agency Staff, the contractor was directed to make those alterations to allow the work to continue at that time and get the driveway approach reopened and work completed. This work resulted an additional cost to Mr. Swanger's contractor in the amount of \$4,757 which has been invoiced to the City. The current proposal is that the City and MURA equally share this cost as an ancillary cost to the sidewalk reconstruction work.

ACTION: Approve payment in the amount of \$2,378.50 to Quality Contractors LLC; or take such other action deemed appropriate.

7. Review of Draft FY 2018 Agency Budget – Bill Belnap

During the Agency's recent strategic planning process a 5 year capital improvement plan (CIP) was developed that was intended to set a framework for long-term financial planning related to capital public investments within the Legacy Crossing District. This has necessitated the establishment of a capital fund in the Agency's annual budget to account for the accumulation of funding for future capital projects as shown within the CIP. Staff also restructured the budget document to more clearly delineate general fund and district specific funds to allow for the enhance ability to track all revenues and expenditures. Staff will present the draft budget document for the Board's review and direction.

ACTION: Review draft FY2018 Agency Budget and provide staff with direction as deemed appropriate

8. General Agency Updates – Bill Belnap

- Legacy Crossing District
- Alturas District
- General Agency Business

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.