



Agenda: Thursday, August 17, 2017, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from August 3, 2017
 - B. July 2017 Payables
 - C. July 2017 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Announcements**

4. **Request to Issue Letter of Support for the Idaho Department of Environmental Quality Brownfield Assessment Program for 213 Spotswood, 225 Spotswood & 222 Troy Road – Bill Belknap**

Thompson Development is under contract to purchase three properties currently addressed as 213 Spotswood, 225 Spotswood and 222 Troy Road, all located within the Legacy Crossing District and just east of the South Couplet. Prior to purchase of the property, Thompson Development wishes to complete an environmental assessment through the Idaho Department of Environmental Quality (IDEQ) Brownfield Assessment Program where IDEQ contractors will perform environmental assessments and cleanup plans for eligible applicants. Generally, eligible applicants are local government, redevelopment agencies and similar public entities, however private property owners can be eligible when they are sponsored by an eligible public entity as evidenced by a letter of support of the application. The Agency will have no financial or administrative responsibilities beyond the letter of support. The subject property is located within the Legacy Crossing Urban Renewal District and the environmental assessment would help facilitate the potential redevelopment of the subject property

ACTION: Approve the proposed letter of support for the Idaho Department of Environmental Quality Brownfield Assessment Program for 213 Spotswood, 225 Spotswood and 222 Troy Road; or take other action as deemed appropriate.

5. **Discussion Regarding Agency Subcommittees – Bill Belknap**

In 2008 during an early strategic planning discussion the Agency established three different standing subcommittees including the Marketing Committee, Governmental Relations Committee, and the Finance Committee. The Agency Bylaws as most recently adopted in 2015 names the standing committees but does not specifically define the scope of their work or purpose. Other than the Finance Committee, which has generally met at least once a year to review the proposed Agency budget, the committees have been inactive for the last seven years. Staff will provide an overview of the history of the committees and their work and facilitate a discussion regarding future subcommittee need and organization.

ACTION: Accept report and provide Staff with direction regarding the MURA standing subcommittees.

6. Agency Policy Development Discussion – Bill Belknap

During the recent strategic planning process it was identified that the Agency has not adopted formal policies that address and direct many of the Agency’s activities. It is Staff’s recommendation that the Agency establish and adopt formal policies that address a number of specific areas including various elements of general Agency administration, financial controls, and development project participation. Staff will review the suggested areas of policy development and seek Board direction.

ACTION: Accept report and provide Staff with direction regarding the MURA policy development.

7. General Agency Updates – Bill Belknap

- Legacy Crossing District
- Alturas District
- General Agency Business

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.



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