



Agenda: Thursday, February 2, 2017, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. Minutes from January 19, 2017

**ACTION:** Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Announcements**

4. **Agency Draft Strategic and Capital Improvement Plan Review – Bill Belknap**

The Board has been working on development of a strategic plan to help guide and provide direction to the activities of the Agency. The Board conducted a review of the preliminary draft of the capital improvement plan at their January 19, 2017 meeting. This is back before the Board for final review and approval.

**ACTION:** Review the draft capital improvement plan and provide staff with direction.

5. **Discussion Regarding Potential New South Moscow Urban Renewal District – Bill Belknap**

During the recent strategic planning process, one action/strategy that was identified by the City of Moscow was the potential creation of an urban renewal district in south Moscow to support new industrial and commercial development in Moscow. Staff desires to introduce the concept and facilitate a discussion of the potential new district with the Board to receive direction and guidance.

**ACTION:** Receive presentation and provide staff with direction.

6. **General Agency Updates – Bill Belknap**

- Legacy Crossing District
- Alturas District
- General Agency Business

**NOTICE:** Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.



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McGeehan called the meeting to order at 7:01 a.m.

Commissioners Present	Commissioners Absent	Also in Attendance
Steve McGeehan, Chair	Steve Drown	Bill Lambert, Mayor
Art Bettge		Bill Belknap, MURA Executive Director
Dave McGraw		Gary Riedner, Interim Treasurer
Ron Smith		Anne Peterson, MURA Clerk
Brandy Sullivan		
John Weber		

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. *Minutes from January 5, 2017*
  - B. *December 2016 Financials*
  - C. *December 2016 Payables*

**ACTION:** Approve the consent agenda or take such other action deemed appropriate.

Bettge moved approval of the consent agenda, seconded by Weber. Motion passed unanimously.

2. **Public Comment for items *not on agenda***

No comments.

3. **Announcements**

Riedner announced that Gina Taruscio has transitioned from the Chamber Director to the Executive Director of the Program for Economic Prosperity with offices in the Chamber of Commerce building. She will likely attend most MURA meetings in the future.

4. **Third Street Corridor Lighting and Sidewalk Improvement Project – Bill Belknap**

*At the Board’s October 20, 2016 meeting Staff briefed the Board regarding three different pedestrian safety improvement projects located within the Legacy Crossing Urban Renewal District that the City of Moscow was seeking grant funding to complete. The projects were not selected for the special one-time funding that was available at that time, however the City is preparing new applications for two of the three projects in the upcoming FY2019 grant application cycle. The City wishes to confirm the Agency’s commitment for local grant match funding for the remaining two projects. Staff will provide an overview for the Board’s consideration.*

**ACTION:** Review the proposed grant projects and prior funding commitment and provide staff with direction.

The Third Street Project has been revised to include sidewalk replacement and new lighting installation only (because replacement lighting does not meet the cost/benefit rating for grant funding). Project corridor extends from Jackson almost to Lieuallen and the work will be conducted in two phases of about \$400,000 each. The City

has asked if the MURA is interested in participating in funding the replacement lighting which is estimated at \$72,000. This would be in addition to the \$15,000 previously committed to the grant request.

Bettge thought participation would allow a better cost-benefit ratio. Sullivan asked if it would benefit the grant application to highlight that the MURA contribution would make the match percentage higher than required. Riedner said it would be left to the City Grant Writer to determine the best way to present that information, but evidence of the strong partnership is certainly helpful. Weber moved approval of Agency contribution of \$87,000 total toward the project, to be available in 2020. Smith seconded the motion which passed unanimously.

#### **5. Agency Draft Strategic and Capital Improvement Plan Review – Bill Belknap**

*The Board has been working on development of a strategic plan to help guide and provide direction to the activities of the Agency. The Board reviewed the discussion draft of the strategic plan during the January 5<sup>th</sup> meeting and provided input and direction. Staff has prepared a preliminary draft of the capital improvement plan component for the Board's review and comment.*

**ACTION:** Review discussion draft of the strategic plan and provide staff with direction.

Based on the current Agency Mission Statement of "...promote sustainable economic growth, vitality, and community enhancement through collaboration and community investment," Belknap presented a draft vision statement for the Board's review:

*The Agency is a valuable, effective, and responsive community partner working to strengthen and enhance Moscow's physical, cultural, and economic wellbeing through strategic public investment that supports the community's vision and desires.*

Weber said it was succinct and hit on the cogent points guiding the Agency. Sullivan suggested changing the first line from "The Agency is a valuable ...community partner..." to "The Agency serves as a valuable...community partner..." The Board fully supported the statement otherwise.

Belknap reviewed the four Investment Portfolio Components: Community Infrastructure (utilities and streets); Streetscape Enhancements (sidewalks, lighting, street trees); Placemaking Projects (public parks and spaces and public art), and Special Projects (other projects, property acquisition, public facilities and buildings, environmental remediation). The CIP covers a five-year planning horizon with annual review and updating during the budget cycle. It is intended to provide general guidance while also retaining flexibility to meet changing needs and opportunities. It does not include OPA reimbursements. A draft CIP (attached) was distributed for review and Belknap explained the projects listed include existing commitments and high-priority projects identified from partner agency planning documents. Weber wondered if the allocation for special projects was enough since DEQ cleanups, etc. can quickly escalate into larger expenses than anticipated. Belknap explained this document would help with the decision making as projects and commitments increase because it will be simpler to see what other projects would need to be adjusted to accommodate increased costs. All agreed that projects within Legacy Crossing will be more complex than the bare ground beginning of Alturas. Belknap pointed out the pie chart illustration is based on the current 5-year average of expenditures. McGeehan said the CIP provided a great illustration of the bigger picture of all Agency activity. Mayor Lambert said it would be a great document to share at the State level to show the importance of a successful URA. Community member Victoria Seever agreed that the Legacy Crossing Plan will make great contributions to the community rather than letting an older areas fall to infill and slum area. Board members will review and discuss further at next meeting. The finalized Strategic Plan will be presented to City Council.

#### **6. General Agency Updates – Bill Belknap**

- Legacy Crossing District
  - The Gateway (Identity on Main) project has completed its Assessment of Brownfield Cleanup Alternatives document. Remediation and building construction are both anticipated to begin in March.

- Nitrate concentration levels have dropped considerably at the Sixth and Jackson site. If next week's data also show a decline then the two-month requirement will have been met.
- Alturas District
  - An electrical propulsion company from California is looking at either Alturas or another property. Belknap said he is also working on two other Alturas inquiries.
- General Agency Business
  - Nothing additional.

McGeehan declared the meeting adjourned at 8:00am.

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Steve McGeehan, Agency Chair

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Date

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