



Meeting Minutes: Thursday, September 25, 2025, 7:30 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

Commissioners Present	Commissioners Absent	Staff in Attendance
Alison Tompkins, Vice Chair	Steve McGeehan	Cody Riddle, Executive Director
Mark Beauchamp		Jennifer Fleischman, Clerk
Drew Davis		Renee Tack, Treasurer
Sandra Kelly		
Tom Lamar		
Nancy Tribble		

Tompkins called the meeting to order at 7:30 a.m.

1. Consent Agenda (A)

Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

- A. Minutes from September 4, 2025
- B. August 2025 Payables
- C. August 2025 Financials

Kelly moved for approval of the consent agenda as presented, seconded by Tribble. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.

None offered.

3. Procurement and Installation of Street Trees at Sixth and Jackson (A) – Cody Riddle

As directed by the Board, Staff has obtained a bid for the installation of street trees in the existing planters abutting the Agency’s property along Sixth Street. North Country Landscaping submitted a proposal to plant six trees for a total cost of \$3,409.00. Installation is anticipated later in October and will include soil amendments, fertilizer, and staking. The proposal, including specific species, has been reviewed and has the support of the Moscow City Forester.

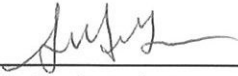
Riddle informed the Board that Staff has been working on procuring a bid for trees for the Sixth and Jackson Street property right-of-way, as described above. North Country Landscaping can install trees towards the end of October, with the Boards approval. There was a short discussion about the variety of trees proposed. The trees have a warranty for a year after planting, and City Parks will provide supplemental watering for two years. The Board suggested a particular layout of the trees based on size and impact for the intersection.

Lamar moved to approve the expenditure and authorize the installation of trees as proposed, seconded by Kelly. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

4. General Agency Updates – Cody Riddle

- *The next regular meeting of the Urban Renewal Agency set for October 2, 2025 will be cancelled.*
- *General Agency Business*
- Riddle will be stepping down from the Agency and City, effective December 5th, 2025.
- A draft Request for Proposals for the Sixth and Jackston Street property is tentatively planned to be brought before the Board later in the Fall.

The meeting adjourned at 7:57 a.m.



Steve McGeehan, Agency Chair

10-22-25

Date