



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:05 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe	Jeff Jones, Executive Director	Pat Vaughan
Steve Drown	Gary Riedner, City Supervisor	
Tom Lamar	Don Palmer, Finance Director	
Sue Scott	Stephanie Kalasz, City Clerk	
Brandy Sullivan		
Steve McGeehan (7:09)		

Absent: Dave McGraw,

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from September 14, 2011 Meeting
 - B. August Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Scott moved and Sullivan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – Vaughan thanked Jones for giving him a tour of both of the urban renewal districts. He said it was very informative and he appreciated it very much.
3. Announcements
 - o New Budget Year – Jones said the new budget year starts in October and budget books have been distributed.
 - o Redevelopment Association of Idaho – Jones said he attended the annual Redevelopment Association of Idaho meeting last week and he gave the officers names. He said a legislative committee has been formed. He said it sounds like there may be bills already drafted. He discussed the dues and said the cost will be \$500 if the Moscow URA chooses to remain a member. He displayed a list of members in the organization.
 - o Public Information Request – Idaho Freedom Foundation – Jones briefed the Board on the items that were sent to the Idaho Freedom Foundation in response to this public information request. Jones answered questions about the Idaho Freedom Foundation.

- EPA Brownfield Coalition Grant Public Kickoff Event at City Hall, October 6th, 5:00 – 7:00 p.m. – Jones distributed a flyer for the EPA Brownfield Coalition Grant Public Kickoff Event. He said it is good for anyone interested in buying or selling property to take advantage of this opportunity. He asked for assistance in circulating the flyer. Scott asked if this will be used at the Dumas Seed site. Jones said that site was identified in the application but the owner needs to make the request. He explained the process. He said the consultants will be at the kickoff event to answer questions and make notes about who is interested in participating in the program.
4. Legacy Crossing Urban Renewal District Status – Jeff Jones
- Sack Warehouse Demolition – Jeff Jones
Jones said the Sack Warehouse Demolition has been completed and the contractor will supply a plot plan. He will cut a check for \$32,500 when he receives the plan. Palmer said he did some forecasting and it looks like the 2012 budget is on track. There was discussion about a slightly damaged power pole that needs to be relocated. Jones explained that the contractor has taken care of the costs for the structure that was mistakenly demolished. He discussed what will be done with the property while it sits. He said the next thing is to get bids on asbestos removal on the small building. It will be \$4,000 to take the building down after the asbestos removal is done. An ALTA survey will need to be done on the property. Lamar asked if everything can be completed before winter. Jones said he thinks that the demolition can be done but he is not sure about the survey. He will come back to the Board after bids have been solidified. Riedner asked if anything will be done with the sidewalk this year. Jones said the sidewalk is a City function and the tree roots are a problem. A survey needs to be done to find out where the right-of-way is prior to a sidewalk being installed. Riedner discussed other projects happening in the area. Jones said he has already been approached by an investment group about this property. He discussed the Hello Walk.
 - Anderson Group, LLC - Owner Participation Agreement
Jones said the Anderson Agreement was executed last week and the first reimbursement check was issued for \$511.00.
5. Alturas Technology Park Status – Jeff Jones
- Jones said there has not been much change to Alturas but it is nice to have the road fixed. He said Alturas is a great accomplishment for a city this size. He indicated that the USDA Natural Resource Conservation Service and Farm Service Agency will be in the new building on Indian Hills Drive. He has met with one of the Alturas businesses interested in expanding and he is assisting with that process to allow them to meet the restriction of not having a building footprint be more than 25% of the property.
6. Adjournment – The meeting concluded at 7:48 a.m.

You're Invited!



Moscow's Brownfields Assessment Program Kick-Off Meeting

The City of Moscow, on behalf of the Greater Moscow Area Coalition, invites you to attend an informational kick-off meeting for the Moscow Brownfields Assessment Grant program. Please join us to learn more about brownfields, this project, and the benefits available to individuals, businesses, and the community at large.

Date:

Thursday,
October 6, 2011

Time:

5:00pm-7:00pm

Location:

Moscow City Hall
Council Chambers
206 East 3rd Street
Moscow, ID

Background

Thanks to a grant awarded by the Environmental Protection Agency (EPA), the City of Moscow is able to help landowners with site assessments and cleanup planning at no cost to the landowner.

The kick-off meeting will introduce the overall goals of the program, the environmental site assessment process, and ways landowners can involve their property. Participants will have an opportunity to ask questions and comment on the project. Come learn more about this exciting new project!

What is a brownfield?

Land is considered a brownfield by the EPA when expansion or redevelopment of the property is complicated by the presence or potential presence of hazardous substances, pollutants, or contaminants.

For additional information, please contact Jeff Jones, City of Moscow, at **(208) 883-7007** or jjones@ci.moscow.id.us.