



City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843

McCabe called the meeting to order at 7:04 a.m.

**Attendance:**

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	
Steve McGeehan	Stephanie Kalasz, City Clerk	
Tom Lamar	Sue Nelson, Finance	
Brandy Sullivan		
Sue Scott		

Absent: Dave McGraw, Steve Drown

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. Approval of Minutes from February 22, 2012 Meeting
  - B. Approval of February Payables
  - C. Approval of February Financials

**ACTION:** Approve the consent agenda or take such action deemed appropriate.

Scott moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No public comment was offered.
3. Announcements – Jones said on June 7<sup>th</sup>, the Palouse Knowledge Corridor is sponsoring an event called Importance of Regional Economic Collaboration in the midst of Demographic Changes. He discussed what the event will cover.
4. Legislative Report – Jeff Jones  
Jones said a number of bills regarding urban renewal agencies were brought forward this legislative session but fortunately none have passed to date. He discussed what has been done to address the proposed legislation. McGeehan asked about urban renewal agency bills in other states. Jones said California repealed the entire urban renewal agency statute.
5. Travel Request – Jeff Jones
  - o National League of Cities: Formulating Effective Economic Development Policy (May 17-19), Estimated Cost \$600.00

**ACTION:** Approve travel request or take such other action deemed appropriate.

Jones said Councilman Steed will be attending the National League of Cities: Formulating Effective Economic Development Policy Conference and he would like to attend as well. He explained what would be covered at the event. The City will split the cost of his attendance with the URA. Scott moved and Sullivan seconded approval of the travel request. Motion carried unanimously.

6. URA Annual Report and Resolution – Jeff Jones

**ACTION:** Accept the annual report and adopt Resolution Number 12-01 and authorize the Chairman to execute the transmittal letter to the Mayor of the City of Moscow or take such other action deemed appropriate.

Jones said the Board reviewed the draft Annual Report at the last meeting and it has been cleaned up and minor changes made since then. No public comment was offered. Scott moved and McGeehan seconded to accept the annual report and adopt Resolution 12-01. Motion carried unanimously. Staff was directed to submit the report to the Mayor.

7. Set Budget Hearing for August 22<sup>nd</sup> (notice to County by 4/30/12) – Jeff Jones

**ACTION:** Approve the Budget Hearing schedule; reserve the August 22, 2012 meeting for the 2012 Budget Hearing and authorize staff to prepare notice to the County by April 30, 2012 or take such other action deemed appropriate.

Jones explained why August 22<sup>nd</sup> was proposed for the budget hearing. McGeehan moved and Scott seconded to approve the Budget Hearing schedule; reserve the August 22, 2012 meeting for the FY2013 Budget Hearing and authorize staff to prepare notice to the County by April 30, 2012. Motion carried unanimously.

8. Legacy Crossing Urban Renewal District Status – Jeff Jones

Jones said he is soliciting bids for the ALTA survey for the 6<sup>th</sup> and Jackson property. The owner of the Dumas Seed property would like to speak to the Board about his project. An owner participation agreement may be considered for this site. There was discussion about what that would mean. Jones said the College Street rebuild is in progress. They are still working on obtaining right-of-way. The MURA may be asked to participate in the project. There was more discussion about the Dumas Seed property, the ALTA survey and the design of the right turn from 6<sup>th</sup> Street to Jackson Street. The ALTA survey will provide the MURA with an accurate square footage of property which will be helpful when the City buys the right-of-way from the MURA for the intersection. There was discussion about making the area safer for pedestrians and bicycles.

9. Alturas Technology Park Status – Jeff Jones

Jones said a week ago the Director of the Idaho Department of Commerce visited Moscow and explained who the Director met with on his visit and how Jones was able to educate him about economic development in the area including some of the businesses in Alturas. Lamar said he would like to have the Board do a field trip to Alturas.

Lamar said when he was visiting his daughter in Spain he took a lot of photos and noticed a lot of interesting infrastructure. He found some uses that he thought would be good for Legacy Crossing so he would like to do a slide show some time. Jones encouraged everyone to take photos of good development when they travel so it can be shared.

Adjournment – The meeting adjourned at 7:41 a.m.