



City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Gary J. Riedner, City Supervisor	
John Weber	Stephanie Kalasz, City Clerk	
Dave McGraw		
Brandy Sullivan		
Steve McGeehan		
Art Bettge		

Absent: Steve Drown

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. Minutes from May 14, 2014
  - B. April 2014 Financials

**ACTION:** Approve the consent agenda or take such other action deemed appropriate.

McGraw moved and Sullivan seconded approval of the consent agenda. Motion carried.

2. Name an Interim Executive Director – Gary J. Riedner

Riedner explained that, as in the past, he is willing to be the Interim Executive Director until a replacement can be found for Jeff Jones. Weber moved and Bettge seconded appointing Riedner as Interim Executive Director.

Riedner said other City employees will be assisting with the transition and there may be some compensation to them but there will not be any to him. Jones will be on payroll until mid-July due to accumulated vacation and will still be providing information as he can. Riedner said he was approached by the Latah County Economic Development Council (LEDC) about sharing an executive director. He explained that a concern of Jones was that having the position half City and half URA made the position more tentative because lack of funding by either could cut the position. The closing of Alturas will mean less funding for the URA so the Agency may not be able to continue funding at the current level. The City intends to continue supporting the URA. The 2009 contract between the City and the URA is focused on Alturas so it needs to be updated.

McGraw suggested that the executive director position be combined with the LEDC since Alturas is closing. Riedner said there is a possible URA area in the Southeast Industrial Park as well as working on Legacy Crossing and time may not allow someone to handle both jobs. The Brownfield Assessment Grant is still active and Kyle Steele will liaison with the

Environmental Protection Agency (EPA) for that project. McGraw said the Southeast Industrial Park is a good project for the URA. Weber said the Legacy Crossing District is small and there is no immediate build-out which results in short funding. A larger project would be good.

There was discussion about the Executive Director being a full-time City position, how long it will remain open, continuity and who the contacts are for certain types of items. Riedner provided updates. McCabe asked about the committees and the closing of Alturas. Riedner discussed the committee schedule and said Ryan Armbruster's office is working on the information to close Alturas and the possibility of a loan from Alturas to be used for the Southeast Industrial Park.

Weber asked who would hire the Executive Director. Riedner said a committee will be involved and the Mayor will have input but he will make the decision. He discussed what was done when Jones was hired. He said there will be a five person interview panel which will include an Urban Renewal Agency member and he will have McCabe review the ad.

There was further discussion. The next meeting is scheduled for June 25, 2014 and will be held if necessary.

### 3. Adjourn

The meeting concluded at 7:37 a.m.