



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:05 a.m.

Attendance:

Commission Members	Staff Present	Others
John McCabe, Chair	Bill Belknap, Executive Director	Mayor Lambert
Steve Drown (7:09)	Don Palmer, Finance Director	Patrick Vaughan, Assessor
Steve McGeehan	Stephanie Kalasz, City Clerk	
Art Bettge		
Dave McGraw		
John Weber		
Absent: Brandy Sullivan		

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from June 10, 2015
 - B. June Payables
 - C. May Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

Bettge moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. **Public Comment for items *not on agenda*:** Three minute limit – No public comment was offered.
3. **Announcements** – There were no announcements.
4. **Review of Draft Alturas Technology Park Urban Renewal Plan Termination Plan and Resolution – Bill Belknap**
 On June 10th the MURA Board directed staff to proceed with the process for the early closure of the Alturas Technology Park Plan and Revenue Allocation Area and issue a letter to the Idaho State Tax Commission, Latah County Assessor and Latah County taxing districts stating the MURA’s intent not to take tax increment in the FY2016 budget. Staff has transmitted the letter and prepared the termination plan and accompanying resolution for the Board’s review. It is anticipated that the Board will formally approve the termination plan, resolution and termination budget at the MURA’s upcoming July 22nd Meeting.

ACTION: Review draft termination plan, resolution and budget and provide staff direction as deemed appropriate.

Belknap said staff transmitted a letter and began preparing for the termination of the Alturas Technology Park Revenue Allocation Area. He discussed what is included in the resolution. He said the resolution needs to be transmitted to the State Tax Commission by August 27 and some funding returned to the taxing districts but staff does not know the timing on that right now. There was some discussion. The resolution will come before the Board on the 22nd of July.

5. Review of Proposed Revised Moscow Urban Renewal Agency By-Laws – Bill Belknap

On January 27th, 2010, the MURA Board reviewed and approved proposed revised by-laws for the organization. The previously proposed changes were fairly minor and related to public meetings law requirements for standing committee meetings, reducing the number of monthly regular meetings to one per month, and a few other minor clarifications. Due to the departure of the then Executive Director, it appears that the revised by-laws were never signed for execution. Due to the length of time since the Board's last review, staff is bring the previously proposed by-laws back for the Board's review, consideration and approval.

ACTION: Approved proposed Moscow Urban Renewal Agency by-laws; or take other action as deemed appropriate.

Belknap said the By-laws were approved in 2010 but a signed copy has not been found so staff would like the Board to review the By-laws and confirm approval. He went through the changes that had been made in 2010. It was confirmed that the signature line would be updated. McGraw moved and Bettge seconded approval of the 2010 By-laws. Motion carried unanimously.

6. Local Economic Indicators Review – Bill Belknap

Staff will provide a presentation of local and regional economic indicators.

Belknap displayed a graph to show population and growth rate from 2000 to 2014 and a graph with Latah County total employment. He said unemployment has declined significantly. He discussed per capita income and explained that it has been growing in Latah County over the last four years. He said many industry sectors saw a growth in Latah County in the third quarter of 2013-2014 and wages increased as well. He discussed historical and current construction activity. He said Moscow has seen a good increase this year compared to last year. He displayed photos of locations where businesses have started or will be in place in the near future. There was discussion about the Southeast Moscow Industrial Park.

7. General District Updates – Bill Belknap

- Legacy Crossing District

Belknap said the City received information about a possible large project in the Legacy Crossing District. There seems to be some good activity in Legacy now. He said staff has been discussing the project with Sangria and they have requested an extension for the design work. He said he will be meeting with them on Friday.

- Alturas District
 - Common area irrigation meter installation

Belknap said he was told that the irrigation system in the park also feeds the common areas. He discussed the responsibility of property owners to keep up the landscape on the common areas and said they would like to install a new meter so the park would have an independent meter. The question is whether the URA should install the meter which is estimated at \$3,500. There is adequate funding available in repairs and maintenance to do the installation. The property owners association would be informed prior to the work being done. There was some discussion. The Board gave general consensus to cover the cost of the meter so Belknap will proceed with obtaining more information.

8. **Adjourn** – The meeting adjourned at 7:55 a.m. The next meeting will be on July 22.