



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

| Commission Members | Staff Present | Others |
|------------------------|----------------------------------|-----------------------|
| John McCabe, Chair | Bill Belknap, Executive Director | Mayor Bill Lambert |
| Steve Drown | Gary J. Riedner, City Supervisor | Walter Steed, Council |
| Brandy Sullivan | Laurie Lewis, Deputy City Clerk | |
| Art Bettge | | |
| Dave McGraw | | |
| John Weber | | |
| Absent: Steve McGeehan | | |

- 1. Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

- A. Minutes from July 8th, 2015
- B. June 2015 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

Bettge moved and Sullivan seconded approval of the consent agenda. Motion carried unanimously.

- 2. Public Comment for items *not on agenda*:** Three minute limit

Victoria Seever, 121 Lilly, Moscow, explained how she became interested in City government and thanked the Commissioners for their service.

- 3. Announcements** – There were no announcements.

- 4. Alturas Technology Park Urban Renewal Plan Termination Plan and Resolution – Bill Belknap**
On June 10th the MURA Board directed staff to proceed with the process for the early closure of the Alturas Technology Park Urban Renewal Plan and Revenue Allocation Area and issue a letter to the Idaho State Tax Commission, Latah County Assessor and Latah County taxing districts stating the

MURA's intent not to take tax increment in the FY2016 budget. Staff has transmitted the letter and prepared the termination plan and accompanying resolution for the Board's review and approval.

ACTION: Approve the proposed Alturas Technology Park Urban Renewal Plan and Revenue Allocation Area termination Resolution, Plan and Budget; or take other action as deemed appropriate.

Belknap introduced the item and gave a brief history of Alturas. The agency will no longer receive tax revenues and they will be returned to taxing districts. This closing is taking place a year earlier than planned and allows us to move on with other projects. Weber moved and Drown seconded to approve the proposed Alturas Technology Park Urban Renewal Plan and Revenue Allocation Area termination Resolution, Plan and Budget. Weber said he is in favor of closing early because we have completed what we intended to do with Alturas and it would open up the ability to start another project. McGraw added this is a shining example how a URA should be run. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

5. MURA Financial Model Review – Bill Belknap

Staff will provide a presentation regarding the development of a preliminary financial budget model for the MURA to assist in development participation assessment and long-range strategic planning.

Belknap presented a spreadsheet that provides long term budgeting. The 2016 expenses are high as a reflection of the closing of Alturas and 2017 will be a challenging year as the transition from no longer receiving Alturas revenues will be reflected. Belknap went through potential Legacy Crossing projects and their estimated valuations, increment revenue estimates, etc. This provides a tool for the MURA to look at different impacts. McCabe thanked him for his report.

6. MURA Strategic Plan Discussion– Bill Belknap

In August of 2008 the MURA Board conducted a day-long strategic planning workshop to identify goals and strategic initiatives for the Agency. This was then followed by a follow up strategic planning questionnaire in the spring of 2009 seeking Commissioner's opinions regarding MURA roles and project priorities to assist in a goal setting session that was held on April 8, 2009. These strategic planning efforts concluded with a draft outline of goals and priorities with the departure of the then Executive Director Travis Cary in 2009. Staff desires to revisit the strategic planning discussion, review prior Board input, and discuss completion of the strategic plan.

ACTION: Review prior strategic planning process and materials and provide staff direction as deemed appropriate.

Belknap gave a brief history of strategic planning efforts by the MURA pointing out it has been six years since the questionnaire was used. This questionnaire could assist in guiding the MURA on projects if it was update. Commissions thought it was a good idea. Belknap said staff can update the questionnaire with a distribution timeline of the end of summer, provide time for the Commissioners to complete, staff to compile the information, then discuss the results. There was consensus among the Commissioners.

7. General District Updates – Bill Belknap

- Legacy Crossing District
The cleanup document for 6th and Jackson Streets is being finalized and the recommendations are the same. The DEQ comments have been received and staff is hoping for August for the 30 day

public comment period. September would be used for working on bid specifications, contractor quotes and awarding contracts. The wells would be installed in October. The general parameters of contract will be brought before the Commissioners in the next couple weeks. Belknap said we are about 30-60 days behind the original schedule but still on track overall. He discussed the original funding and the possibility of received additional funds.

- Alturas District
Staff was approached by the Parks Department with a request to separate the water supply between the Alturas public park and the tree lawn areas. Currently both irrigation systems are served by a single meter and that creates operational issues. Belknap has contacted the association president Robin Woods and conveyed the issue and the fact that MURA would pay for the new meter. The Alturas property owners association will be meeting in September and will discuss it at that time.

McCabe said he will be resigning as he has sold his Moscow residence. He will attend the next meeting in August.

8. Adjourn – The meeting adjourned at 7:48 a.m.