



Meeting Agenda: Thursday, July 19, 2018, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from June 26, 2018
 - B. June 2018 Financials
 - C. June 2018 Payables

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Selection of Respondent and Approval of Exclusive Negotiation Agreement for Alturas Lots 2 & 3, Block 1 of the Alturas Technology Park Phase II– Bill Belknap**

On June 9th and 16th the Agency published a request for proposals for Lots 2 & 3, Block II of the Alturas Technology Park Phase II Addition to the City of Moscow. One response was received from Shane and Janet Needham to acquire the lots to construct an additional building to facilitate Alturas Analytics continued growth and expansion. Staff has prepared a draft Exclusive Negotiation Agreement (ENA) that will allow the Agency and Needhams to negotiate the purchase of the two lots through a Disposition and Development Agreement (DDA). Staff recommends that the Board formally accept the proposal from Shane and Janet Needham and approve the proposed ENA.

ACTIONS: Accept the proposal from Shane and Janet Needham and approve the proposed ENA; or take other action as deemed appropriate.

4. **Proposed Conditional Use Permit for a Drive-up Window at 625 S. Jackson Street – Bill Belknap**

The Agency received notice of a public hearing that will be conducted on July 30th related to a Conditional Use Permit application for a drive-through coffee/espresso stand to be located adjacent to the south of the Sixth and Jackson property on the prior Anderson Property located at 625 S. Jackson Street. Staff is bringing the matter before the Board to determine if the Board desires to provide any comment upon the application.

ACTIONS: Receive report and provide staff with direction as deemed appropriate.

5. **Agency Policy Development Discussion – Bill Belknap**

Staff will lead the continuing discussion regarding the development of more formal Agency policies related to administrative matters, financial management and development participation.

ACTIONS: Receive report and provide staff with direction as deemed appropriate.

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TIDD 883-7019, as soon as possible so that arrangements may be made.