



Meeting Agenda: Thursday, September 6, 2018, 7:00

City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843

1. **Consent Agenda** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. Minutes from August 2, 2018
  - B. July 2018 Financials
  - C. July 2018 Payables

**ACTION:** Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Sixth and Jackson RFP Report – Bill Belknap**

Beginning on June 9<sup>th</sup>, the Agency published a Request for Proposals (RFP) for the disposition and development of the remnant portions of the Sixth and Jackson property. Proposals were due by August 10<sup>th</sup> and the Agency received one proposal from Mr. Rusty Olps. After meeting with Mr. Olps to discuss his proposal, Mr. Olps chose to withdraw his proposal. As a result, staff is recommending that the Agency re-advertise the RFP beginning on September 8<sup>th</sup> with a proposal due date of November 16<sup>th</sup>.

**ACTION:** Authorize the re-advertisement of the RFP; or take such other action deemed appropriate.

4. **Amendment to the Schedule of Performance for the Needham Exclusive Negotiation Agreement – Bill Belknap**

On July 19<sup>th</sup>, 2018 the Board approved an Exclusive Negotiation Agreement (ENA) with Shane and Janet Needham for the disposition and development of Lots 2 and 3, Block 1, Alturas Business Park Phase II. Mr. Needham has reported that due to the unavailability of local design professionals, he will not be able to meet the schedule of performance requirement of the ENA and submit his development plans to the Agency by November 15<sup>th</sup>. Mr. Needham has requested to amend the schedule of performance to shift the schedule back by 60 days. The proposed First Amended ENA is attached for the Board's review and approval.

**ACTION:** Approve the proposed First Amended ENA schedule of performance; or take such other action deemed appropriate.

5. **General Agency Updates – Bill Belknap**

- Legacy Crossing District
- Alturas District
- General Agency Business

**NOTICE:** Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TIDD 883-7019, as soon as possible so that arrangements may be made.