



Meeting Agenda: Thursday, January 17, 2019, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843
(A) = Board Action Item

1. **Consent Agenda (A)**- Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from December 20th, 2018
 - B. December 2018 Financials and Payables

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Election of Officers for 2019 (A) – Chairperson McGeehan**

Per the Agency's bylaws, annual officer elections are to be held at the first meeting in January. The Agency will need to elect and appoint officers for the positions of Chairperson, Vice Chairperson and Secretary.

ACTION: Elect and appoint the 2019 officers for the positions of Chairperson, Vice Chairperson and Secretary.

4. **Amendment to the Schedule of Performance for the Needham Exclusive Negotiation Agreement (A) – Bill Belknap**

On July 19th, 2018 the Board approved an Exclusive Negotiation Agreement (ENA) with Shane and Janet Needham for the disposition and development of Lots 2 and 3, Block 1, Alturas Business Park Phase II. On September 6th, the Board approved Mr. Needham's request to amend the schedule of performance under the ENA, extending the date for submission of his development plans from November 15, 2018 to January 15, 2019. On December 26, 2018, Staff received an additional extension request from Mr. Needham, requesting the extension of that date to April 15, 2019 due to unavailability of local design professionals and required facility design research. The proposed Second Amended ENA is attached for the Board's review and approval.

ACTION: Approve the proposed Second Amended ENA and associated schedule of performance; or take such other action deemed appropriate.

5. **Sixth and Jackson Request for Proposal Report and Discussion (A) – Bill Belknap**

On September 8, 2018 the Agency published a request for proposals for the disposition and development of the portions of the Sixth and Jackson property that would remain after the development of Hello Walk. Three proposals were received by the submission deadline of December 21, 2018. Staff will provide an overview of the anticipated review and selection process for the Board's discussion and direction, which is anticipated to include proposal presentations at the Board's February 7th meeting and final selection at the Board's February 21st meeting.

ACTION: Receive report and provide Staff with direction; or take other action as deemed appropriate.

6. **Strategic Plan Update Review (A) - Bill Belknap**

In 2017 the Board adopted the current strategic plan intended to establish goals and objectives to guide and direct the activities of the Agency. It was anticipated that the plan would be updated on a biennial basis. Staff began the discussion regarding the 2019 plan update with the Board at the December 20th meeting and will continue the discussion with a review of the draft capital improvement plan.

ACTION: Discuss the anticipated 2019 Strategic Plan update and provide Staff with direction as deemed appropriate.

7. **General Agency Updates – Bill Belknap**

- Legacy Crossing District
- Alturas District
- General Agency Business