



Meeting Agenda: Thursday, November 7, 2019, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843
(A) = Board Action Item

1. **Consent Agenda (A)** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from October 3, 2019
 - B. September 2019 Payables
 - C. September 2019 Financials

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Termination of Exclusive Negotiation Agreement with Shane and Janet Needham (A) – Bill Belknap**

On July 19th, 2018 the Board approved an Exclusive Negotiation Agreement (ENA) with Shane and Janet Needham for the disposition and development of Lots 2 and 3, Block 1, Alturas Business Park Phase II. On September 6th, the Board approved Mr. Needham's request to amend the schedule of performance under the ENA, extending the date for submission of his development plans from November 15, 2018 to January 15, 2019.

On December 26, 2018, Staff received an additional extension request from Mr. Needham, requesting the extension of that date to April 15, 2019 due to unavailability of local design professionals and required facility design research. On January 17, 2019 the Board approved the requested extension to April 15, 2019. The Needham's did not submit their development plans by April 15th, and on May 9th Staff received a third extension request, requesting to extend the development plan submission date by an additional six months which was approved by the Board and extended the plan submissions deadline to October 15, 2019.

The Needham's did not submit their project development plans by October 15th, and in response to Staff's inquiry regarding the status of their project and potential intent to request an additional extension, Mr. Needham responded that they are unwilling to request an additional extension at this time. Staff is recommending that the Board terminate the exclusive negotiation agreement with Shane and Janet Needham and invite them to resubmit when they are in a position to advance their project. In accordance with the agreement, upon termination of the ENA the Needham's \$5,000 deposit will be refunded.

ACTION: Approve the termination of the Exclusive Negotiation Agreement with Shane and Janet Needham; or take other action as deemed appropriate.

4. **2019 Strategic Plan Update Final Review – Bill Belknap**

In 2017 the Board adopted the current strategic plan intended to establish goals and objectives and guide and direct the activities of the Agency. It was anticipated that the plan would be updated on a biennial basis. The

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Board began the discussion regarding the 2019 plan update in December of 2018 and reviewed draft updates to the goals, objectives and action/implementation strategies and the capital improvement plan over several meetings in 2019. Staff has prepared the draft updated document for the Board's final review.

ACTION: Review the draft 2019 MURA Strategic Plan and provide staff with direction as deemed appropriate.

5. General Agency Updates – Bill Belknap

- Legacy Crossing District
- Alturas District
- General Agency Business