



Meeting Agenda: Thursday, February 20, 2020, 7:00 a.m.

City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843  
(A) = Board Action Item

1. **Consent Agenda (A)** - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
  - A. Minutes from December 12, 2019
  - B. October 2019 Payables
  - C. October 2019 Financials
  - D. December 2019 Payables
  - E. December 2019 Financials
  - F. January 2020 Payables
  - G. January 2020 Financials

**ACTION:** Approve the consent agenda or take such other action deemed appropriate.

2. **Public Comment for items *not on agenda*:** Three minute limit

3. **Election of Officers for 2020 (A) – Chairperson McGeehan**

Per the Agency's bylaws, annual officer elections are to be held at the first meeting of the year. The Agency will elect and appoint officers for the positions of Chairperson, Vice Chairperson and Secretary.

**ACTION:** Elect and appoint the 2020 officers for the positions of Chairperson, Vice Chairperson and Secretary.

4. **Approval of Consent to Assignment and Certification of Expenses for FH Vandals LLC Owner Participation Agreement (A) – Bill Belknap**

In June of 2016, the Board entered into an Owner Participation Agreement with FH Vandals to reimburse up to \$350,000 of certain expenses related to environmental remediation and roadway improvements associated with the development of the Identity Project at 1104 S. Main Street. In June of last year, Staff received a request to assign the Owner Participation Agreement to the new owner of the property as well as cost documentation to verify reimbursable expenses in accordance with the Agreement. Staff reviewed the submitted documentation and requested additional documentation related to environmental remediation expenses. After further review, it was determined that the environmental remediation expenses anticipated in the 2016 Agreement were not incurred and, as a result, the only reimbursable expenses totaled \$65,568.80 in roadway and intersection improvements. Staff is recommending Board certification of eligible project expenses and issuance of the Limited Promissory Note in the amount of \$65,568.80.

**ACTION:** Approve the Owner Participation Agreement assignment request, approve the certification of expenses, and approve issuance of a Limited Promissory Note in the amount of \$65,568.80; or take other action as deemed appropriate.

**NOTICE:** Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TIDD 883-7019, as soon as possible so that arrangements may be made.

**5. 2018 MURA Draft Annual Report Review – Bill Belknap**

In accordance with State Statute, all urban renewal agencies are required to file with the local governing body by March 31<sup>st</sup> of each year an annual report describing the activities of the agency for the preceding year. Agencies are required to hold a public meeting to report the findings of the annual report and to take comments from the public prior to filing the report with the governing body. Staff has prepared the Draft 2019 Annual Report for the Board's review. Staff plans to publish the Annual Report for public review and comment beginning on February 15<sup>th</sup> and conduct the public meeting review and approval at the Board's upcoming March 5<sup>th</sup> meeting.

**ACTION:** Review the Draft 2019 Annual Report and provide staff with direction; or take other action as deemed appropriate.

**6. FY2021 MURA Budget Hearing Date Determination (A) – Bill Belknap**

In accordance with state law, the Agency must notify the County Clerk's office of the date of the Agency's public hearing on its annual budget by no later than April 30th. To allow adequate time for the budget development and review process, Staff is proposing the Agency set the hearing date for its FY2021 budget on Thursday, August 20, 2020, and seeks Board approval to notify the County Clerk accordingly.

**ACTION:** Set the FY2021 Budget hearing for August 20, 2020, or take such other action deemed appropriate.

**7. General Agency Updates – Bill Belknap**

- Legacy Crossing District
- Alturas District
- General Agency Business