



**City of Moscow Council Chambers • 206 E 3<sup>rd</sup> Street • Moscow, ID 83843**

Commissioners Present	Commissioners Absent	Staff in Attendance
Mark Beauchamp, Vice Chair	Maureen Laflin	Cody Riddle, Executive Director
Steve Drown	Steve McGeehan	Jennifer Fleischman, Clerk
Sandra Kelly	Nancy Tribble	Renee Tack, Treasurer
Dave McGraw		

Beauchamp called the meeting to order at 7:02 a.m.

**1. Consent Agenda (A)**

*Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.*

- A. Minutes from June 16, 2022
- B. May 2022 Payables
- C. May 2022 Financials

McGraw moved for approval of the consent agenda as written, seconded by Kelly. Motion carried unanimously.

**2. Public Comment**

*Members of the public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Moscow Urban Renewal Agency. Please state your name and resident city for the record and limit your remarks to three minutes.*

None.

**3. Preliminary Review of FY2023 MURA Budget (A) – Cody Riddle**

*Through the Agency’s strategic planning process, a 5-year capital improvement plan (CIP) is developed to set a framework for long-term financial planning related to public investments within the Legacy Crossing District. The CIP is updated each year to reflect new projects that have been identified, and to keep the CIP current. Staff has prepared an update to the CIP for the 2023-2027 fiscal years along with the draft FY2023 budget document for the Board’s review and direction. The public hearing on the budget has been set for the upcoming August 4th meeting.*

Riddle provided a review of the preliminary MURA budget and Capital Improvement Plan (CIP), as described above, and recommended the Board increase the Legacy Placemaking line item from \$175,000 to \$300,000. The extra funds are an updated cost estimate for MURA’s contribution to the South Couplet Beautification Project. The projected administrative expenses that are paid to the City for Clerk, Treasurer, and Executive Director assistance is sufficient for the services provided. The Board agreed with all the line items in the preliminary budget and CIP for FY2023.

Drown moved to approve the CIP and draft FY2023 budget, to include an additional \$125,000 in the Legacy Placemaking expense line as recommended by Staff. The motion was seconded by Kelly. Motion carried unanimously.

**4. General Agency Updates – Cody Riddle**

- *Legacy Crossing District*

The last extension to the approved Exclusive Negotiation Agreement for the Sixth and Jackson property expired in May of 2021. Riddle indicated that the Agency is under no obligation to continue working with the current developer. The Board discussed some possible options on moving forward.

- *General Agency Business*

Riddle provided an update on the Downtown Streetscape Design Project, which has entered the public input stage. The first public meeting will be held on July 20<sup>th</sup>, 2022 in the Council Chambers at City Hall. The design should be ready for review by City Council and the URA by late fall of 2022. Welch-Comer will provide a presentation to the Board at the August 4<sup>th</sup> meeting. All modes of transportation are being considered by the design team. The physical boundaries of Downtown Moscow and the project were discussed. The proposed bond would be to help pay for this project, and would be shared with the City. All the improvements are estimated to be approximately \$3.5mil. Public input is requested for anything within the scope of the project. The Board discussed the goal for the Downtown Streetscape improvement project and speculated on the overall vision.

The remaining lot at Alturas was published for bid on June 25<sup>th</sup>. Bids are due July 26<sup>th</sup> and will be presented at the August 4<sup>th</sup> meeting.

URA bylaws dictate that the Finance Committee be comprised of two board members and three community members. Staff requested volunteers and nominations for representatives to be included in the committee, which would meet approximately two or three times a year. Before the pandemic, the Finance Committee met every year to review the preliminary budget before the Annual Budget Public Hearing. Responsibilities would include providing input on the draft budget, and recommendations as necessary.

Beauchamp declared the meeting adjourned at 7:45 a.m.



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Steve McGeehan, Agency Chair

8-15-22

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Date