



City of Moscow Council Chambers • 206 E 3rd Street • Moscow, ID 83843

McCabe called the meeting to order at 7:03 a.m.

Attendance:

Commission Members	Staff Present	Others Present
John McCabe, Chair	Jeff Jones, Executive Director	Patrick Vaughan, County Assessor
Steve McGeehan	Don Palmer, Finance Director	Tim Brown, Councilmember
Steve Drown	Laurie Lewis, Deputy City Clerk	Nancy Chaney, Mayor
Brandy Sullivan		
Sue Scott		
Dave McGraw		
Tom Lamar		

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.
 - A. Minutes from August 8, 2012 Meeting
 - B. July Financials

ACTION: Approve the consent agenda or take such action deemed appropriate.

Scott moved and McGeehan seconded approval of the consent agenda. Motion carried unanimously.

2. Public Comment for items *not on agenda*: 3 minute limit – No comment was offered.
3. Announcements
 - o Jones invited members to attend the Inland Northwest Partners next workshop taking place on September 13 in Pullman titled Foundations for the Future: Building Successful Communities.
 - o Jones said he would be speaking to the League of Woman Voters on November 14 regarding Legacy Crossing.
 - o McGeehan said he, Lamar and Sullivan put together a team for the Moscow Triathlon and their team name is URA Team.
4. Public Hearing – FY2013 Budget – Jeff Jones

ACTION: Conduct public hearing and after considering public testimony, approve budget resolution as proposed; or take such other action deemed appropriate.

Jones explained two budget workshops were held. The public notice was published. The current budget still reflects the budget the Board adopted through the preliminary process. The Board has discussed issues related to increment and Jones went through the valuations via an excel spreadsheet.

Jones explained he has asked the assessor's office for the valuations for the rest of the properties and those surrounding to determine why the decreased value. Today's action item is to adopt budget that went through the process. After the information is received from the assessor's office, the budget can be opened and changed.

Chair McCabe opened public hearing at 7:11 a.m. Having no testimony, he closed the hearing at 7:12 a.m. Scott moved to approve the budget as presented. Sullivan seconded. McCabe read resolution 2012-02 by title.

A RESOLUTION OF THE MOSCOW URBAN RENEWAL AGENCY, AUTHORIZING THE ADOPTION OF AN ANNUAL BUDGET FOR FILING WITH THE LOCAL GOVERNING BODY, FOR INFORMATIONAL PURPOSES, PURSUANT TO IDAHO CODE 50-2006; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

Lamar asked if we have a plan in place to cut expenses if the numbers from the assessor are brought forward and we have to comply. Jones said yes. The primary objective is to pay the bond payment on the 6th and Jackson St property. Next step is planning efforts such as the survey work on 6th and Jackson, the Hello Walk and then getting that property back on the market. The Board had initially wanted to pay the district off early just as the Thompson note was. However, the information from the assessor's office may prevent us from doing so.

McGraw asked about planning for the worst case scenario. Jones said the Board needed to accept the current approved budget because a budget must be approved by the end of September. The soonest from Assessor's office could get us the information is December 1st. Until then, spending will be minimal. Scott asked the process for assessing a derelict property and Vaughan explained.

McCabe reiterated once the Board has more information, the budget can be opened and the appropriate changes made. Motion carried unanimously.

5. Trip Report – Steve Drown

Drown showed a presentation of his trip to Italy with the landscape architecture summer program students. He described some of the architecture, culture and landscaping. The lessons taught were how to include the history and regional character into the community, creating positive landscapes, how to design for people and how to assure pedestrian experience within communities.

6. Legacy Crossing Update – Jeff Jones

Jones said he is issuing the letter today to the selected contractor for the survey. Next step is getting the contract in place for the survey. Terry Griffiths of EPA will conduct an audit on the brownfield work.

7. Alturas Update – Jeff Jones

Jones said the tour last month was successful and would like to do more tours in the future. McCabe added he thought the two businesses appreciated the tours.

The meeting adjourned at 7:56 a.m.